



## MINUTES OF THE PARISH COUNCIL AGM

**Date** Tuesday 16th May 2017 **Commencing** 9pm **Venue** Clubroom

**Present Chairman** June James **Councillors** Ann Blyth, Paul Gaskell, Gareth Wilson, Richard Wilson  
**Clerk** Susan Turner; **Guest Members of the Public** 0.

This short AGM followed the Parish Assembly

- 1 ELECTION OF CHAIRMAN** June James, vice chair Paul Gaskell. Agreed unanimously  
Declaration of Office made and signed by Chairman, witnessed and signed by Clerk.
- 2 APOLOGIES FOR ABSENCE** Cllr John Ashworth.
- 3 DECLARATIONS OF INTEREST** None
- 4 INSURANCE**  
The Parish Council is currently tied into a three-year tie with Aviva. Agreed unanimously to continue with policy supplied. ACTION clerk to advise Came & Co. Renewal date 1st June.
- 5 END OF YEAR ACCOUNTS**  
Approved accounts signed by Clerk and Chairman.
- 6 AUDIT FORMS**
  - 6.i** Governance statements agreed by Councillors signed by Clerk and Chairman.
  - 6.ii** Accounting statements agreed by Councillors signed by Clerk and Chairman.  
ACTION Peter Brown to undertake internal audit.
- 6 CLOSE AND NEXT MEETING**  
Given present focus on the Old House at Home it was agreed not to hold a summer meeting.  
Next meeting tba.  
  
Meeting closed 9.10pm

For signature .....